

Crawley Borough Council

Audit and Governance Committee

Agenda for the **Audit and Governance Committee** which will be held in **Committee Room B**, Town Hall, Crawley, on **Tuesday 2 December 2014** at **6.30 pm**.

Nightline Telephone No. (01293) 551636



Head of Legal and Democratic Services

Membership:

Councillors I T Irvine (Chair), L A Walker (Vice-Chair), R D Burrett, T Lunnon and K Sudan.

(Substitute Members: Councillors C A Cheshire and C R Eade)

Please contact Roger Brownings (Legal and Democratic Services Division) if you have any queries regarding this agenda.

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The order of business may change at the Chair's discretion

Business - Part A

1. Apologies for Absence

2. Members' Disclosures of Interest

In accordance with the Council's Code of Conduct, members of the Council are reminded that it is a requirement to declare interests where appropriate.

3. Minutes

To approve as a correct record the minutes of the meeting of the Committee held on 24 September 2014 (**Enclosure A**).

4. Fraud Team Report

To consider report FIN/352 of the Fraud and Inspections Manager. (**Enclosure B**).

5. Review of Terms of Reference of the Audit and Governance Committee

To consider report LDS/084 of the Head of Legal and Democratic Services (**Enclosure C**).

6. Regulation of Investigatory Powers Act 2000 (RIPA)

To consider report LDS/093 of the Head of Legal and Democratic Services (**Enclosure D**).

7. Annual Audit Letter

To consider the Annual Audit Letter submitted by Ernst and Young LLP (**Enclosure E**), and to receive a verbal update on any additional issues.

8. Risk Management Strategy

To consider report FIN/351 of the Audit and Risk Manager (**Enclosure F**).

9. Internal Audit Progress Report as at 10 November 2014

To consider report FIN/350 of the Audit and Risk Manager (**Enclosure G**).

10. Maidenbower Pavilion, Community Club – Update Report

To consider the joint report of the Director of Community and Partnership Services and Cabinet Member for Leisure and Cultural Services. **(Enclosure H)**.

11. Supplemental Agenda

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

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